



**MINNESOTA DEPARTMENT OF  
LABOR & INDUSTRY**

**Construction Truck Operational Cost Survey**

Minnesota Department of Labor and Industry

Labor Standards

443 Lafayette Road North

St. Paul, Minnesota 55155

651-284-5091 (office) 651-284-5740 (fax)

dli.prevwage@state.mn.us

**Survey Date: August 1, 2014**

**→ Survey must be received by 4:30 pm on October 1, 2014 ←**

The data collected in this survey is used to determine minimum truck rental rates to be paid on public works projects covered by Minn. Stat. §177.44.

All trucks reported here are used in road construction projects. (Survey responses cannot be used if this box is not checked.)

<b>1. TYPE OF OPERATION</b> (check one):	<b>2. TYPE OF UNIT</b> (check one): <b>COUNT ALL AXLES</b> (submit a separate survey for each different type of unit)
<input type="checkbox"/> Contractor / Trucking Firm	<input type="checkbox"/> Three Axle Unit "Tandem"
<input type="checkbox"/> Independent Owner / Operator	<input type="checkbox"/> Four Axle Unit Straight Body Truck "Triple or Tri"
	<input type="checkbox"/> Five or More Axle Unit Straight Body Truck "Quad, Quint"
	<input type="checkbox"/> Tractor Only
	<input type="checkbox"/> Trailer Only

**2013 Annual Operational Costs**

Please see instructions on back

<b>3. Number of units:</b> _____	<b>4. Total hours of operation for all units in 2013:</b> _____	For Office Use Only
<b>5. Purchase Price</b>		
a. Number of units purchased in or after 2007 _____		
b. For all units purchased in or after 2007, total purchase price of unit(s) _____		
<b>6. Fuel</b>		
a. Average gallons per hour used by all vehicles in 2013 _____		
b. Total fuel costs in 2013 for all vehicles _____		
<b>7. Maintenance</b>		
Total of maintenance costs for all units in 2013 _____		
<b>8. 2013 Vehicle Insurance</b>	<b>9. 2013 Total HVU Taxes</b>	
<b>10. 2013 Total License Fees</b>	<b>11. 2013 Total Permit fees</b>	
<b>12. Truck Broker Fees</b>		
a. 2013 Total Truck Broker fees paid _____		
b. On average, what broker fee was paid per unit per hour in 2013 _____		
<b>13. Administrative Expenses</b>		
2013 Total Administrative expenses not including payroll _____		

NAMES OF INDIVIDUALS SUBMITTING INFORMATION WILL REMAIN PRIVATE.

The identity and address of individuals supplying the data is private and the Minnesota Department of Labor & Industry is prohibited by law from disclosing this data (M.S. § 175.27 and 175.24). Cost data is public and may be viewed upon request.

<b>Notice:</b> The willful falsification of any submitted information may result in civil or criminal prosecution. (M.S. §609.63, subd. 1(6))		<b>Submitted by (print)</b>	<b>Title</b>
The submitted information is certified true and correct to the best of my knowledge.		<b>Firm</b>	
<b>U.S. DOT #</b>		<b>City</b>	
		<b>State / Zip Code</b>	<b>Telephone</b>
<b>Signature</b>	<b>Date</b>	<b>E-mail</b>	

**INSTRUCTIONS - for completing Construction Truck Operational Cost Survey**

Contact DLI Labor Standards at 651-284-5091 or [dli.prevwage@state.mn.us](mailto:dli.prevwage@state.mn.us)

if you have questions or need assistance.

Question	Instruction
<b>1. Type of Operation</b>	Check “Contractor/Trucking Firm” if you employ or contract one or more truck drivers other than yourself. Check “Independent Owner/Operator” if you do not employ or contract any other drivers.
<b>2. Type of Unit</b>	Submit one survey for each of the types of unit operated by you or your firm. E.g., if you have 20 four-axle units and 10 five-axle units, you should submit 2 reports: one for the 20 four-axle units, and one for the 10 five-axle units. Count all axles, including the steering axle, on each truck. <b>The total costs reported on all reports should add up to your total trucking operation costs excluding driver payroll costs.</b>
<b>3. Number of Units</b>	Report the number of units for which the report is valid. See instructions for “type of unit” above.
<b>4. Hours of Operation</b>	Report the number of hours of operation in the previous calendar year for all units being reported.
<b>5. Purchase Price (Depreciation Costs)</b>	a. Report the number of units being reported that were purchase on or after January 1, 2007. b. Report the actual total purchase price (including sales and federal excise tax) for the unit(s) being reported for vehicles purchased on or after January 1, 2007.
<b>6. Fuel</b>	a. Report the average hourly fuel consumption of all units being reported based on an average gallons per hour used during the previous calendar year. b. Report the actual total cost spent on fuel in the previous calendar year for all units being reported. <b>Include</b> fuel taxes in this category. E.g., if you are reporting 3 units which had fuel costs, including fuel taxes, of \$8,500, \$10,500 and \$11,000 respectively during the previous calendar year, you would report $(8,500 + 10,500 + 11,000) = \$30,000$ . <b>If you are reporting for “Trailer Only,” this cost category should be \$0.</b> Enter the average gallons per hour for the units reported in the line provided.
<b>7. Maintenance, oil, lubrication, repair and tires</b>	Report the actual total cost spent on maintenance, oil, lubrication, repair and tires in the previous calendar year for all units being reported. Include tire recapping costs and subtract casing credits. Include the cost of oil filters, belts, bearings, brakes, grease, gear lubes, alternators, batteries, injectors, tune ups, turbos, fuel pumps, water pumps, transmissions, front rears, rear rears, and front axles. Also include the labor cost for maintenance, repair and tire work. E.g., if you are reporting 3 units which had maintenance, repair and tire costs of \$9,000, \$16,000 and \$20,000 respectively during the previous calendar year, you would report $(9,000 + 16,000 + 20,000) = \$45,000$ .
<b>8. Vehicle insurance</b>	Report the actual total cost spent on vehicle insurance (liability, comprehensive, cargo, physical damage, dead head, etc.) in the previous calendar year for all units being reported. <b>Do not</b> include unemployment insurance, workers’ compensation insurance, real estate insurance, or any other kind of insurance except vehicle operation insurance. E.g., if you are reporting 3 units which had vehicle operation insurance costs of \$1,400, \$2,100 and \$2,500 respectively during the previous calendar year, you would report $(1,400 + 2,100 + 2,500) = \$6,000$ .
<b>9. HVU taxes</b> <b>10. License Fees</b> <b>11. Permit Fees</b>	Report the actual total cost spent on heavy vehicle use (HVU) taxes, licenses and permits in the previous calendar year for all units being reported. <b>Do not</b> include real estate taxes, payroll taxes, income taxes or fuel taxes. Licenses and permits include vehicle registration fees and hazardous material permits.
<b>12. Truck broker fees</b>	a. Report the actual total cost spent on truck broker fees in the previous calendar year. If you use a truck broker or contractor but do not pay a truck broker fee, report \$0 in this category. b. Report the average hourly cost charged by the truck broker for the use of all units being reported. If you pay multiple rates, include the average hourly rate.
<b>13. Administrative expenses</b>	Report all other operating costs <b>except driver payroll costs</b> in the previous calendar year. <b>Do not</b> include the wages, FICA, workers’ compensation insurance, health insurance, pension or any other payroll costs for truck drivers. <b>Do not</b> include personal or corporate income taxes (not considered operating expenses). <b>Include</b> all overhead expenses, including the salaries, etc. of central office and maintenance facility employees, central office and maintenance facility space rent and utilities, etc. and <b>include</b> all non-payroll, non-income taxes—e.g., real estate taxes—and real estate insurance in this category. If your firm provides services other than trucking services, allocate administrative costs proportionately with revenues.