**MnDOT Cultural Resources Review for**

**Borrow / Disposal Areas**

* MnDOT CRU no longer reviews contractor-selected borrow/disposal sites under our Section 106 delegation of authority from FHWA, based on the USDOT’s Legal Counsel opinions (attached)
* MnDOT CRU reviews borrow/disposal sites that are “actually or effectively dictated” as part of an FHWA undertaking
* MnDOT CRU reviews MnDOT-owned borrow/disposal sites, as per state statutes requirements

MnDOT Cultural Resources Unit (CRU) requires up to 45 business days for any review. Some reviews may require additional time, depending on our findings.

**Required Information**

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| --- | --- | --- | --- |
| Date: | Subject: (*e.g. Extraction of material from Howser Pit in St. Louis County*) | | |
| Mn/DOT S.P. or ND Project Number: | | | Mn/DOT District: |
| Road Type: (*e.g. TH, CSAH*) | | Road #: | Mn/DOT Project Manager: |
| County(s): | | | Contractor Contact:  (*Name, Organization, Address, Phone, Email*) |
| City(s)/ Township(s): | | |
| Legal Description:  (*e.g. T131 R53W S12 NW of the SE*) | | |
| Pit Owner: | | | Does the road project have FHWA funds?  Yes  No  Is the pit located on MnDOT ROW?  Yes  No |
| The source material is:  Borrow  Aggregate  Disposal  If this is an aggregate pit, please include its [Office of Materials pit number](http://www.dot.state.mn.us/materials/asismap.html): #  New borrow or disposal area  Expansion of an existing borrow or disposal area. Expansion area:       Acres  Existing borrow/disposal area; excavation/disposal within excavated/active boundaries | | | |
| Size/ Area of pit or land parcel:        Acres | Size/ Area of pit to be used:        Acres | | Approximate depth of excavation or thickness of fill:        Feet |
| [Current land use](http://gis.metc.state.mn.us/landuse/map.asp): (*e.g. Agricultural*) | | | Is the pit going to be reclaimed or otherwise returned to past land use? (Yes/ No) |
| Description of work to be done, including reclamation methods (if any):  (*e.g. Edges contoured, topsoil replaced using material from the project and returned to agricultural production.*) | | | |

**Required Attachments**

***In addition to completing the required form fields above, we require:***

1. *Location and boundaries of pit or disposal area marked and labeled on a USGS 1:24,000 scale topographic map, with map name identified.* For access to digital maps, please visit MnDOT’s Interactive Basemap at <http://gisservices.dot.state.mn.us/mndot-basemap>. After launching the interactive map, use the blue toolbox to mark your project area, buildings and other information. In the Imagery folder in the layers tab on the right-hand side, check “DRG Image” to view topographic maps. You will have to zoom in to your project area before the topographic maps will display. Under the Print toolbox, select the Export tool, right click the image that will appear in a new window and “Save Image” to a location on your computer. Attach that image to your submission to CRU.

*If there are any buildings within ¼ mile of the edge of the pit or disposal area, plot them on a map and describe the type of building (e.g. house, barn) and their approximate age.* Photographs of the buildings may be needed.

We prefer, but do not require, that the completed form, map or maps, and digital photos be submitted by email to [culturalresources.dot@state.mn.us](mailto:Culturalresources.dot@state.mn.us).

If you have any questions or need assistance filling out the form, please contact:

Kristen Zschomler, Historian and RPA-Registered Archaeologist, Cultural Resources Unit Supervisor

Minnesota Department of Transportation, Office of Environmental Stewardship

Mail Stop 620, 395 John Ireland Blvd. St. Paul, MN 55155-1899 [culturalresources.dot@state.mn.us](mailto:Culturalresources.dot@state.mn.us)

Phone: (651) 366-3633 Fax: (651) 366-3603

This is an image of section 106 review of contractor selected borrow/disposal areas. 


This is an image an memorandum for the contractor selected sites for constitution related activities. 






