

August 9<sup>th</sup>, 2019

**To: District 6 County and City Engineers**

## **RE: MnDOT Fiscal Year (FY) 2022 - 2023 Local Partnership Program – Solicitation**

The purpose of the Local Partnership Program (LPP) is to address problems on the trunk highway system that are of concern to Local Units of Government, but are typically not large-scale or high enough priority that they are directly selected as projects in the regular MnDOT Road Program. Selected projects must:

- Provide a clear benefit to the trunk highway system as well as to the local community
- Be developed and administered by the local agency
- Have preliminary design, final design, right-of-way and utility relocation costs (as appropriate) paid for by the local agency
- The work on the trunk highway shall be designed to MnDOT Trunk Highway Standards

Minnesota Department of Transportation (MnDOT) District 6 will be accepting candidate projects for the FY 2022 - 2023 Local Partnership Program, due by October 31, 2018. The proposed budget for each fiscal year 2022 and fiscal year 2023 is \$1,300,000. There is no minimum or maximum award amount. Project costs can include up to 8% for construction engineering.

The LPP exists to provide funding for projects that deliver benefit to both the local community and the trunk highway system. These funds are intended to pay for a portion of the trunk highway eligible construction costs of the project. The Right-of-Way, Utility Relocation, Preliminary and Final Design Costs are not eligible for funding. This program will pay for the eligible trunk highway costs and up to 8% of the construction engineering costs (for inspection, contract administration, surveying and materials testing as applicable, based on the trunk highway eligible costs). MnDOT District 6's participation on the project is based on eligibility as determined in MnDOT's Cost Participation Policy, which in turn is based on Minnesota Statutes.

Please note that the following schedule has been established to allow local Agencies the opportunity to complete surveying, wetland identification and other preliminary design activities before winter sets in. It also allows project procurements to occur in the proper fiscal year:

- Application – Deadline October 31<sup>st</sup>, 2019
- Project selection – Week of November 16, 2019
- Publication of selected projects - December 2nd, 2019
- Selected projects should be awarded by or before June 30, 2021 and June 30, 2022 respectively
- Project Kick off meeting – Date to be decided

The application should contain a letter of intent, a sketch/layout of the project and estimate.

The District selection committee composed of 2 City Engineers, 2 County Engineers and 2 DOT D6 employees will select projects using the selection criteria developed by District 6 committee. Committee selection participants will be invited by District 6 State Aid Engineer among the Cities and Counties that didn't submit application for the FY 2022-2023 solicitation.

Submit applications to District 6 State Aid no later than Friday, October 31<sup>st</sup>, 2019. For questions regarding the Local Partnership Program contact Craig Lenz at 507-286-7558.

We are looking forward to working with you.

Sincerely,

Fausto Cabral  
State Aid Engineer  
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